



REQUEST FOR QUOTATION

Online National Voter Registry – IFES Uganda

Date: June 29, 2010

Subject: **RFQ/10/038**

Design of an online national voter register (NVR)

1. Introduction

The International Foundation for Electoral Systems (IFES) is an independent, non-governmental organization providing professional support to electoral democracy. Through field work, applied research and advocacy, we strive to promote citizen participation, transparency, and accountability in political life and civil society.

IFES's current project in Uganda is to enhance transparency in the election management process, specifically on the voter registry and for dissemination of election results. The ultimate aim of this targeted assistance to the Electoral Commission is to increase voter confidence in the electoral process in the lead up to the February 2011 general elections.

2. Tentative Schedule

The request for quotation will be released to the selected vendors on June 29, 2010 before 18:00 ET.

Until July 2, 2010 anytime before 16:00 ET vendors are welcome to forward any questions they may have to this request. Questions and answers will be shared with all vendors bidding for this contact.

By July 8, 2010, 16:00 ET the quote must be delivered by email to Jaime Acosta jacosta@ifes.org AND Thomas Harris tharris@ifes.org. The quote must contain the following elements:

- Full specifications of the product/service being quoted
- A detailed price breakdown
- Preliminary NVR goes public online July 25, 2010
- A suggested payment schedule
- Any comment the company may have with regards to the their quotation
- A company profile of maximum 3 pages

An IFES Selection Committee will then consider the various quotations. It may contact selected vendors in order to clarify details of the quotations and will then proceed to a decision on the most appropriate supplier of the required product/service.

3. Specifications

The Online NVR system will allow electoral stakeholders to verify that details of registered voters are correct, to inform EC if registered voters are missing, or to challenge ineligible individuals who are on the NVR. The service will offer the following:

1. Enabling individual voters to search the NVR for his/her registration online using name or voter-ID number;
2. The online search will present the user with the very same information as the paper-based voters register;
3. Allow selecting a polling station from a list, and then displaying the selected polling station register in secure PDF-format for online viewing and downloading;
4. The PDF-files will be an exact copy of the paper-based voters register, but without the photograph.
5. System will produce weekly reports detailing the number and types of access from users.

Following the end of the display period and EC's completion of a final voters register, the NVR will be uploaded and made available online offering the very same services as during the display period.

For design purposes, assume access by up to 1 million voters during the display period (currently scheduled to begin by 27 August), and up to 2 million additional voters during the lifetime of the system.

Vendors may provide bids on 3 different configurations

Required Bid:

Onsite at Election Commission

Database and web servers are housed at Election Commission. Election Commission staff must be the sole administrators both for the operating system and for the SQL database. Bid should include:

- 2 database servers (primary and backup) of adequate capacity
- 2 web servers (primary and backup) of adequate capacity
- Firewall between database and web server
- All required networking hardware
- All operating system and database software to be open source, free open source software (FOSS), e.g. Linux and MySQL database.

- Custom-developed SQL stored procedures on the database server
- Custom-developed website to allow online access.
- Installation, configuration and maintenance.
- Hosting service for a period of 1 year, including provision of adequate bandwidth to Election Commission site.
- List of reports to be produced on usage of the system.

Optional Bid:

Onsite Database at Election Commission / Offsite web host

Database server is housed at Election Commission. Web server is housed at web host provider. Election Commission staff must be the sole administrators both for the operating system and for the SQL database. Bid should include:

- 2 database servers (primary and backup) of adequate capacity
- 2 web servers, or cost of shared hosting
- Firewall between database and web server
- All required networking hardware
- All operating system and database software to be open source, free open source software (FOSS), e.g. Linux and MySQL database.
- Custom-developed SQL stored procedures on the database server
- Custom-developed website to allow online access.
- Installation, configuration and maintenance.
- Hosting service for a period of 1 year, including provision of adequate bandwidth between Election Commission and web hosting service provider.
- List of reports to be produced on usage of the system.

4. Contracting

This project falls under the USAID funded Consortium for Electoral and Political Processes Support Framework (CEPPS). Therefore a competitive price is pursued and vendors are encouraged to consider this when quoting for the participation in the event.

The contract for the project will be between IFES and the company. This contract will be negotiated immediately upon selection.

5. Communication

All communication with IFES with regards to this request for quotation must, until otherwise notified, be directed to Jaime Acosta, jacosta@ifes.org and Thomas Harris, tharris@ifes.org. On the award of contract the selected supplier will be provided with the name of the Project Manager who will oversee the actual work on behalf of IFES

This request and any following dealing on this matter are confidential and shall not be disclosed to any third party.

End of Request