



## REQUEST FOR QUOTATION AIR CONDITIONERS – IFES LIBERIA

Ref.: RFQ/10/036

Date: June 24, 2010

### SUBJECT: REQUEST FOR QUOTATIONS

The International Foundation for Electoral Systems (IFES) - Washington DC, invites your firm to participate in this competitive solicitation for pricing, delivery and terms of potential sale on the following items for IFES office in Monrovia - Liberia.

### INTRODUCTION

The International Foundation for Electoral Systems (IFES) is an independent, non-governmental organization providing professional support to electoral democracy.

IFES's five-year *Building Sustainable Election Management* in Liberia project will aim to increase the capacity of Liberia's National Electoral Commission (NEC) to efficiently, effectively, impartially, and sustainably manage elections. This project will cover the upcoming constitutional referendum, by-elections, national elections (the second since the end of the civil war), and local elections (the first since the 1980s). IFES will particularly focus on the areas of boundary delimitation, voter registration, and civic and voter education, as well as general capacity building and technical support.

### DESCRIPTION OF GOODS/SERVICES

DESCRIPTION	Qty
<b>Air Conditioner 9,000 BTU:</b> type: split; normal btu cooling: 9,000 btu; cooling capacity range: 3,100-11,900; mounting location: wall-mounted; fan speed: high, medium, low; noise level low/high (db): 28/41; control: wireless remote controller; air flow high speed: 256; air filtration: air filters are treated with the Silver Nano protection to further enhance the IAQ features of the unit and removing 99.9% of dust particles and viruses. 2 years warranty.	1
<b>Air Conditioner 12,000 BTU: Air Conditioner Split:</b> type: split; normal btu cooling: 12000 btu; cooling capacity range: 3100-14,300; moisture removal: 7 pints per hour; mounting location: wall-mounted; fan speed: high, medium, low; noise level low/high (db): 28/43; control: wireless remote controller; air flow high speed: 280; air filtration: air filters are treated with the Silver Nano protection to further enhance the IAQ features of the unit and removing 99.9% of dust particles and viruses. 2	11

years warranty.	
<b>Air Conditioner 18,000 BTU: Air Conditioner Split:</b> type: split; normal btu cooling: 18,000 btu; cooling capacity range: 5,500-21,000; moisture removal: 10.2 pints per hour; mounting location: wall-mounted; fan speed: high, medium, low; noise level low/high (db): 33/48; control: wireless remote controller; air flow high speed: 445; air filtration: air filters are treated with the Silver Nano protection to further enhance the IAQ features of the unit and removing 99.9% of dust particles and viruses. 2 years warranty.	4
<b>Air Conditioner 24,000 BTU: Air Conditioner Split:</b> type: split; normal btu cooling: 24,000 btu; cooling capacity range: 5,500-27,000; moisture removal: 14.4 pints per hour; mounting location: wall-mounted; fan speed: high, medium, low; noise level low/high (db): 35/48; control: wireless remote controller; air flow high speed: 490; air filtration: air filters are treated with the Silver Nano protection to further enhance the IAQ features of the unit and removing 99.9% of dust particles and viruses. 2 years warranty.	1
<b>Air Conditioner 48,000 BTU:</b> type: split; normal btu cooling: 48,000 btu; cooling capacity range: 10,500-33,000; moisture removal: 28.4 pints per hour; mounting location: wall-mounted; fan speed: high, medium, low; noise level low/high (db): 35/48; control: wireless remote controller; air flow speed: 510; air filtration: air filters are treated with the Silver Nano protection to further enhance the IAQ features of the unit and removing 99.9% of dust particles and viruses. 2 years warranty.	3

**TERMS AND CONDITIONS**

1. Prices quoted must be valid for 60 days minimum.
2. All procurement will be subject to IFES contractual obligations and contingent on the availability of donor funding.
3. IFES reserves the right to accept or reject any quotation or stop the procurement process at anytime, without assigning any reason or liability.
4. IFES reserves the right to accept all or part of the quotation when awarding the purchase order.

**Delivery:**

Delivery must be within 5 days from receiving signed PO

Address: Air field Main Road, Wrotto Town Monrovia, Liberia

**FROM/CONTENT OF RESPONSE**

All quotations shall:

1. Be in the English language.
2. Contain detailed cost in US Dollar with applicable Freight, Insurance and Tax/Charges clearly identified.
3. Any applicable installation cost must be indicated separately and not included in appliances prices.
4. Indicate the required delivery time.
5. Include a contact name, email address, and telephone number to facilitate communication between IFES and the vendor.
6. Addressed to the attention of Jaime Acosta, Procurement Manager at [jacosta@ifes.org](mailto:jacosta@ifes.org) and Thomas Harris at [tharris@ifes.org](mailto:tharris@ifes.org) by 10:00am U.S. Eastern Standard Time July, 8 2010.

Jaime Acosta  
Procurement Manager