



Request for Quotation STEP-Afghanistan

Ref: RFQ/10/032

Date Issue: June 01, 2010

The International Foundation for Electoral Systems (IFES) invites your firm to participate in this competitive solicitation for pricing, delivery and terms of potential sale on the following material/equipment.

<u>Specifications:</u>	Attached
<u>Delivery address:</u>	Shash Darak, Gullayee Kloop-e-Askary, House # 301 & 302, Kabul Afghanistan.
<u>Release of Request for Quote:</u>	June 01, 2010
<u>Technical Questions /Inquires Due Date:</u>	June 08, 2010
<u>Response to Questions/Inquires Date:</u>	June 09, 2010
<u>Performance Starting Date:</u>	9 th Jul, 2010 onward for one year
<u>Performance Period:</u>	12 months internet provision
<u>Selection process:</u>	The lowest price technically compliant bid will be selected.

Bidding instructions:

Please provide bids no later than June 12, 2010, 11:00 AM. Bids must be returned to the following email address: qadir.farooqi@ifes.org.af ; najim.walizada@ifes.org and jacosta@ifes.org . If preferred, you can also submit you bid in a hardcopy sealed format to IFES office located at Shash Darak, Gullayee Kloop-e-Askary, House # 301 no later than June 12, 2010. Please contact **Mr. Qadir Farooqi** at 0786-399-047 when submitting a hard copy.

Notes

- If purchased, IFES will use a fixed price contract. Your response will confirm your willingness to accept such an order.
- Your response to this RFQ will confirm quotation validity for minimum period of 60 days.
- Please state any other relevant sales conditions.

Questions:

For all types of **technical questions** relating to this RFQ, please contact **Mr. Najim Walizada** at the following e-mail address najim.walizada@ifes.org. Please cc Mr. Qadir Farooqi at qadir.farooqi@ifes.org.af and Mr. Jaime Acosta at jacosta@ifes.org

For all types of **commercial question** relating to this RFQ, please contact **Mr. Qadir Farooqi** at qadir.farooqi@ifes.org.af and Mr. Jaime Acosta at jacosta@ifes.org .

Specification:

IFES is planning to purchase both of the links described below. However, IFES reserves the right to cancel Link (2. STEP CoP) and if done, this must not change the price of link (1.STEP Office).

Link #	Specification	Equipment type with unit price	Duration	Monthly Charges in USD	Total Cost in USD
1. STEP Office	At least 1 MB Download & 512 Upload	At least (2) public IP addresses Microwave Antenna/Net Modem Antenna Stand (Stool) RJ-45 Cable (30- Feet) or longer Net Modem Adapter 1, 1 Dedicated	12 Months		
2. STEP CoP	At least 256 Kbps Download & 128 Kbps Upload	At least (2) public IP addresses Microwave Antenna/Net Modem Antenna Stand (Stool) RJ-45 Cable (30- Feet) or longer Net Modem Adapter 1, 1 Dedicated	12 Months		
Grand Total:					

Contractor's Obligations:

- The Service Provider is required to describe what alternate routing or fallback arrangements for continuity of service they have in place, should their primary link(s) to the internet backbone become non operational.
- The Service Provider must have alternate international routes from more than one international internet provider. If/when service interruption occurs; the provider must have the ability to route to another international provider in less than 3 hours.
- The Service Provider must provide the bandwidth graph for IFES on weekly basis or provide a mechanism for IFES to check bandwidth use online.
- Service Provider must target 99.9% availability of the link. If the Service Provider fails to meet the 99.9% service or if the bandwidth falls below the level specified in this contract, IFES will be entitled to deduct (in both cases) downtime and pay proportionally less.
- The successful Service Provider must have 7 days a week (24 hours a day) coverage for technical assistance or helpdesk facilities included Friday and official Afghan holidays. The Service Provider is also responsible for contacting designated IFES- IT staff for both scheduled and unscheduled downtime.
- If the Service Provider fails to meet any of the conditions specified above, then the contract can be immediately terminated without penalty.

Installation:

- Contractor shall be responsible for the provision and installation of refollowing equipment: an outdoor unit (ODU), an antenna, an indoor unit (IDU), high frequency cable, signal cable, power cable and an Ethernet cable (hereinafter referred to as the "Installed Equipment").
- Contractor will provide IFES with two free (2) IP address.

IFES Obligations:

- IFES will be responsible for any damage to, or loss of, any part or all of the installed equipment including the ODU, IDU and the antenna provided by Contractor during the course of the term of this Agreement. IFES agrees to reimburse the Contractor for the full cost of the damaged or lost equipment.
- IFES is to provide all necessary authorizations for Contractor technicians' access to the equipment installed at IFES's site for any maintenance work.
- IFES is responsible for configuration of its PCs/Switch/Firewall/Routers.
- IFES agrees not to use any other IP addresses other than those given to IFES by the Contractor without the Contractor's previous written consent. By the Contractor finds out about IFES's unauthorized use of other IP address (es), the Contractor will be entitled to cancel this Agreement.
- Either Party may at any time provide the other Party with a written notice of thirty (30) days in advance of its intention to terminate the Agreement.

Terms of Payment:

- All invoices will be paid within fifteen (15) days of the services being completed / accepted and the invoice being received by IFES.

Force Majeure:

- Neither Party shall be liable or accountable to the other for any failure, delay or service interruption due to cases or events, beyond the control of the Parties, including acts of God, national emergencies, riots or war. When such conditions apply, the affected Party shall notify the other Party hereof in writing as soon as possible.

Confidentiality:

- Any information relative to this Agreement which is not in the public domain, will be strictly confidential and shall not be disclosed to the third parties, unless otherwise agreed in writing, provided that each Party complies with such filing or disclosure requirements under any applicable laws, rules or regulations issued by any regulatory Authority or government Entity or Agency having jurisdiction in its respective country. The personal data supplied by the Parties is protected by law and shall be protected by appropriate means to ensure their security and confidentiality.