



REQUEST FOR QUOTATION VEHICLES – IFES SUDAN

Ref.: RFQ/10/031

Date: June 1, 2010

SUBJECT: REQUEST FOR QUOTATIONS

The International Foundation for Electoral Systems (IFES) - Washington DC, invites your firm to participate in this competitive solicitation for pricing, delivery and terms of potential sale on the following items for IFES office in Juba – Sudan.

INTRODUCTION

The International Foundation for Electoral Systems (IFES) is an independent, non-governmental organization providing professional support to electoral democracy.

TENTATIVE SCHEDULE

The following is a tentative schedule that will apply to this RFP, but may change in accordance with the organization's needs or unforeseen circumstances. Changes will be communicated by e-mail to all bidders send *Intention to bid* message via fax or email.

Issuance of RFP	June 1, 2010
Technical Questions/Inquiries Due	June 4, 2010, 04:00 PM EDT
Response to Questions/Inquiries	June 8, 2010
RFP Closes	June 11, 2010, 10:00 AM EDT

DESCRIPTION OF GOODS/SERVICES

1. Sport Utility Vehicle (SUV) with the following features:

Quantity	1
Doors	5
Drive	Left Hand
Drivetrain	4WD
Engine	V6
Fuel	Diesel
Transmission	Manual
Power Steering	Yes
AM/FM Stereo	Yes
Dual Front Air Bags	Yes
Air Conditioning	Yes
Rear A/C	Yes
Towing Pkg (winch)	Yes
External Color	Any <i>except white</i>

2. Double Cabinet Pick Up Vehicle with the following features:

Quantity	1
Doors	4
Drive	Left Hand
Drivetrain	4WD
Engine	V4
Fuel	Diesel
Transmission	Manual
Power Steering	Yes
AM/FM Stereo	Yes
Dual Front Air Bags	Yes
Air Conditioning	Yes
Towing Pkg (winch)	Yes
External Color	Any <i>except white</i>

Please indicate in your quotation(s) if any requested feature(s) is/are not available in your vehicle(s).

TERMS AND CONDITIONS

1. Prices quoted must be valid for 90 days minimum.
2. All procurement will be subject to IFES contractual obligations and contingent on the availability of donor funding.
3. IFES reserve the right to accept or reject any quotation or stop the procurement process at anytime, without assigning any reason or liability.
4. IFES reserves the right to accept all or part of the quotation when awarding the purchase order.

DELIVERY:

Date: ASAP

Address: DDU IFES Office in Juba, Sudan.

FROM/CONTENT OF RESPONSE

All quotations shall:

1. Be in the English language.
2. Contain detailed cost in US Dollar with applicable Freight, Insurance and Tax/Charges clearly identified.
3. Indicate the source (*shipping port*) and origin (*manufacturing country, to be proved by proper documentation*) of the vehicle(s).

4. Indicate the availability in stock or required delivery time.
5. Include a contact name, email address, and telephone number to facilitate communication between IFES and the vendor.
6. Addressed to the attention of Jaime Acosta, Procurement Manager at jacosta@ifes.org and Ragheed Al Ameen, Procurement Coordinator at ralameen@ifes.org by 10:00AM U.S. Eastern Time (-4:00GMT) June 11, 2010.

Jaime Acosta
Procurement Manager